



Academic Tutor BTC Tutoring Services

Posting Date: Open continuously

Job Description:

Provide individual and small group tutoring to students in the Tutoring Center at Bellingham Technical College (A-8). Assist students in improving academic achievement by meeting with them on a regular basis to clarify learning problems and work on study skills. Other assistance might include: reviewing in-class material, notes, and text; working on solutions to homework problems; preparing for upcoming tests. During non-tutoring times, students may be asked to help perform other clerical type duties in the Tutoring Center. Tutoring occurs on an as-needed basis and usually covers one of the following subjects: Mathematics (Occupational Math through Pre-Calculus II), Biology (including Anatomy & Physiology and Microbiology), Intro to Computers, Physics, Chemistry, Psychology, and English/Communication. Additional subjects may be needed upon student request.

Qualifications:

- An A or B grade in each of the subjects in which you wish to tutor, plus instructor recommendation if available.
- Good interpersonal communication skills and ease in relating to people from varying educational, cultural, and social backgrounds.
- Responsible, dependable, and mature.
- Previous tutoring or teaching experience beneficial, but not required.

Hours and Compensation

This is a part-time, hourly, non-represented position with hours that can range between 3 and 20 hours per week. Most tutors work between 5 and 15 hours per week when academic classes are in session, but there is no guarantee of a minimum amount of hours. Current pay rate is \$11.10 per hour for both individual and group tutoring.

To apply:

Fill out an application in the Tutoring Center, Building A, Room 8 from 8a-5p Monday through Friday. For questions, please call Nicole Piscopo at 360-752-8499 or tutoring@btc.ctc.edu.

Immigration Law: Bellingham Technical College employs only United States citizens and lawfully authorized non-U.S. citizens. All new employees must show employment eligibility verification as required by the U.S. Immigration and Naturalization service.

Equal Opportunity/Diversity: Bellingham Technical College is committed to enhancing the diversity of its workforce. Qualified applicants, especially women, persons of color, individuals with disabilities, persons over forty, and Vietnam-era and disabled veterans are encouraged to apply. Bellingham Technical College is committed to the principles of Affirmative Action and Equal Opportunity. Applicants with disabilities who require assistance with the application and recruitment process will be accommodated to the extent possible by calling (360) 752-8354, TTY (360) 752-8515.